



DOES MY ORGANISATION NEED TO MANAGE ROAD RISK?

Do we
**operate
vehicles**
for work?

Do our
employees
**drive for
work**
purposes?

Do employees
or others
**drive
on our
premises?**

Do we
provide
employees with
**personal
vehicles?**

Do we
**contract
transport
services?**

FIRST STEPS

IF THE ANSWER IS "YES" TO ANY OF THE ABOVE

Your organisation could benefit from developing a **Work-Related Road Risk Management** programme.

STEP 1: Develop a driving for work policy

Include:

- The aims of your policy
- Any relevant legislation and guidelines
- Who the policy will apply to
- Who will be managing driving for work

STEP 3: Put safe systems into practice

- **Describe** the steps employees and supervisors will take to manage risks
- **Make sure:**
 - Everyone knows their role and responsibilities
 - People have the right skills and training
 - Driver records are kept up to date
 - Vehicle checks and maintenance are done regularly

STEP 2: Risk assess for work hazards

- **Identify** and record any hazards and the risks involved
- **Include:** Drivers, Vehicles and Journeys
- **Create** driver risk profiles

STEP 4: Measure safety performance

- Check that the **aims** of your programme are being met
- **Keep records** of all incidents (including near misses), investigate and follow up
- Use **indicators** to monitor progress

STEP 5: Review safety performance

- Regularly **review** the programme
- Assess staff **compliance**
- Identify any **trends**
- Make changes and **improvements**

A SAFE DRIVER

Good **driving knowledge** and skills

A knowledge of **safety requirements**, systems and their management

Awareness of their own **risks and abilities** and their characteristics as a driver and employee

IN A SAFE ORGANISATION

Clear management **commitment to safety**

Effective **feedback and evaluation** processes

Reduction in collision numbers, frequency and severity

Lower costs for insurance, fuel, maintenance and repairs

ASPECTS TO CONSIDER INCLUDE



Hazard Perception



Observation



Traffic Rules



Vehicle Control



Vehicle Choice



Route Planning / Time Constraints



Attitude to driving



Alcohol and Drugs



Age



Time of Day / Fatigue



Health and Lifestyle



Journey Purpose

TRAINING CAN TAKE MANY FORMS:

- In a Classroom
- On a Track
- Online
- On Public Roads

Interested in finding out more?

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